



# General Instructor Refresher



*This one-day course meets NMDPS Training Center requirements to continue teaching as a certified general instructor for law enforcement and communications personnel.*

*See page 2 for course content and registration information.*

**May 22, 2012**  
Albuquerque, NM

Sponsored by the  
**Bernalillo County Sheriff's Department**



**Contact Us:** 505.332.7475  
**Register Online:** [technicontraining.com](http://technicontraining.com)  
**Register by Fax:** 505.323.2635

# General Instructor Refresher

**Who Should Attend** >

Certified General Instructors that must maintain certification requirements through the NMDPS Training Center in order to teach accredited course materials.

**Focus** >

This course focuses on skills and abilities of certified general instructors, current instructional information, and DPS Training requirements, forms, and documentation.

**Content** >

◆ **Instructional Experiences**

Participate in interactive discussions on experiences and problems that are faced in today's training environments.

◆ **Adult Learning Teaching & Training**

A review of today's adult learning concepts as well as dynamics of teaching and training.

◆ **Instructional Delivery**

Understand what it takes to be the best trainer possible using effective delivery techniques and getting back to "training" as opposed to "facilitating."

◆ **Curriculum Development**

Why should we establish a "need" for training as well as using established templates for curriculum standards.

◆ **NMDPS Training Requirements**

An understanding of trainer requirements as well as the necessary forms associated with teaching accredited courses.

◆ **Evaluation and Recordkeeping**

Understand the importance of course evaluations, the process of evaluating student performance, and training records retention.



**Certification** >

Students will be required to demonstrate their instructional abilities by giving a short presentation on an assigned topic.

**Course Info** >

The course will be held in Albuquerque, NM. Training site location will be included with registration confirmations. Class begins at 8:15 a.m. and ends at approximately 5:00 p.m. Wednesday May 22, 2012

**Tuition** >

**\$85.00** if registrations are received on/before May 11, 2012 - \$115.00 thereafter

Register online, by fax, or mail registration to the address below. Thank you for choosing Technicon for your training needs.

**Registration Information**

Enroll the following personnel:

<b>General Instructor Refresher– Albuquerque, NM</b>		<b>May 22, 2012</b>
Names: 1. _____ 2. _____		
3. _____ 4. _____		
Organization Name: _____		
Address: _____		
Street / PO Box	State	Zip
Dept. Contact Info:		
Name: _____	Phone: _____	Fax: _____
Contact e-mail: _____		
Send Registrations Confirmations Via: <input type="checkbox"/> e-mail <input type="checkbox"/> fax <input type="checkbox"/> both		

**Payment Information**

Purchase Order  Check  Credit Card

\_\_\_\_\_

Purchase Order # if available

Payment method in process and is authorized through our organization.

**Purchase Orders:** Purchase orders can be forwarded to us by e-mail, fax, or regular mail.

**Credit Card Payments:** You will receive an e-mail from us to initiate the payment process. Credit Card transactions go through PayPal (a secure method of payment)

**Mailing Address:**  
 Technicon Training & Consulting Services  
 P.O. Box 20070  
 Albuquerque, NM 87154